



## New Service from the Photo Archives

**The Photo Archives at the Palace of the Governors** is pleased to offer a new service for TV News Media in order to facilitate requests for future and breaking news story images. If you have photographic needs for stories here is how we can help:

- **Prompt research services** free of charge, including faxing or mailing of Xeroxes to allow review and selection of images available. Contact the Photo Archives directly at [photos@mnm.state.nm.us](mailto:photos@mnm.state.nm.us) or 505-476-5092 with a detailed description of your projected needs.
- **5 BUSINESS DAY** turnaround, existing imaging fee structure and options apply (see website below for details).
- **RUSH SERVICE** is available with 1-2 business day turnaround (Note imaging fees double under this service).

- **SAME DAY SERVICE** by filming onsite at the Photo Archives. Notify the Photo Archives no later than 2 p.m. to schedule. Filming will be at the cost of \$62.50 per 15 min. increments with a 15 minute minimum, and must conclude by 5 p.m.

- **Rights clearance services** (permission to use the images) will be a simple \$150.00 flat rate for 1-3 images, above 3 images it is an additional \$75/image, includes immediate and official permission release in the form of a Letter of Agreement.

- **Order and permission requests** can be submitted either online or via phone.

- **Easy payment options** including Visa or Mastercard.

**THIS SERVICE IS AVAILABLE ONLY TO TV NEWS MEDIA**

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<http://www.palaceofthegovernors.org/photoarchives.html>